

EXHIBIT AB
KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT
FEE SCHEDULE POLICY — 20132

Purpose

It is the purpose of this policy (1) to clarify the authority of the Kittitas County Board of Health to set fees, (2) to establish current fees charged for services provided by the Kittitas County Public Health Department (KCPHD), (3) to provide guidelines for the determination of fees, and (4) to establish service cost calculation, billing, and refund policies. This policy covers all fees charged directly by the Kittitas County Public Health Department, to include Community Health Services, Health Promotion, Environmental Health, and Vital Records.

Policy

Authority

1. Title 70 RCW: Public Health and Safety

70.05.060 Powers and duties of local board of health: Each local board of health shall have supervision over all matters pertaining to the preservation of the life and health of the people within its jurisdiction and shall: (7) Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: provided that such fees for services shall not exceed the actual cost of providing any such services.

Procedures

Fee Schedule Development

The fee schedules will be developed to allow KCPHD to recover its direct and indirect costs. KCPHD will not operate on a for-profit basis, but will seek not to operate at a loss. Pass-through costs will not be included in the fee schedule but will be reflected in an appropriate billing document.

Public Input

Public input will be sought prior to completion of the draft fee schedule. Public notification of changes in fees will be completed after the updated fees are adopted.

Frequency of Review

Fee schedules will be presented to the Kittitas County Board of Health for review and approval on an annual basis, at a minimum. The fee schedules will be revised and presented to the Kittitas County Board of Health in conjunction with the annual presentation of the Kittitas County Public Health Department budget.

Service Cost Calculation

Prior to setting the fee, the service will be clearly defined, using standard definitions of practice when they exist. The actual cost of the service, including indirect costs, will be calculated using sound and consistent methodology.

The cost calculations for each new program area fee for ~~2013~~2012 are presented in Exhibit B and CA Staff Report, Attachment 4. As can be seen in reviewing the General Fee Notes, the department has four staff teams that roughly correspond to program areas: Environmental Health Professional Staff, Community Health Services (Nursing) Professional Staff, Health Promotion Professional Staff, and Support Staff. Team hourly rates are determined by averaging staff salaries. Environmental Health, Community Health, and Health Promotion rates are calculated as unit costs (defined here as one hour). Team hourly rates include salaries, fringe benefits, department indirect (overhead), support staff, and county indirect. Support staff is included in each rate to reflect the actual work conducted. Administrative costs are included in the department's overhead rate. The ~~2013~~2012 Environmental Health hourly rate is presented below as an example:

Average EH Professional Salary Rate	\$24.80
Average Support Staff Salary Rate	<u>\$17.04</u>
Combined Salary Rate	\$41.84
Benefits (budgeted at 40%)	<u>\$16.74</u>
Total Hourly Payroll	\$58.58
Department overhead (budgeted at 24.25% of salaries)	<u>\$10.15</u>
Departmental Costs	\$68.72
County overhead (budgeted at 11.25% of salaries)	<u>\$4.71</u>
EH Hourly Rate	<u>\$73.43</u>
Final EH Hourly Rate for 20132	<u><u>\$73.00</u></u>

Similar calculations for the remaining program areas have been developed. In ~~2013~~2012 they are:

- Community Health: \$93.00
- Health Promotion: \$64.00
- Support Staff: \$30.00

An overall department hourly rate is calculated for a unit of time (one hour) by averaging the four rates noted above. For ~~2013~~2012, the rate is \$80.00, ~~it was \$75.00 in 2011~~. This rate is used whenever an activity, without a specific rate, needs to be billed. In the past, this is a rarely used fee.

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Fee Rounding Policy

Most cost recovery fee calculations are rounded to the nearest \$5.00 mark in an attempt to recover cost of services provided. Example if a fee is calculated at \$23.17, the nearest \$5.00 mark is \$25.00, similarly if a fee is calculated at \$20.48, the nearest \$5.00 mark is \$20.00. However, fees below \$10.00 shall be rounded to the nearest dollar.

Sliding Fee Scale

The sliding fee scale is based on 200 percent of the federal poverty level and is annually adjusted for family size. The scale is divided into four increments and correlates to a percentage of the federal poverty level. The formula for the establishment of the sliding fee scale is reflected below:

Sliding Fee Scale Formula	
Federal Poverty Level	Sliding Fee
0-132%	0%
133-149%%	25%
150-174%	50%
175-199%	75%
200%	100%

See Attachment 1 for the current sliding fee scale.

Individuals having a demonstrated inability to pay will not be refused specific services, such as tuberculin skin testing (high-risk clients), HIV and hepatitis C testing (high-risk clients), and child immunizations (vaccine provided by the state).

Fee Collection Practices

Fees for services at KCPHD will be collected at the time of service. Payment will be either cash or personal check for most services except for Vital Records and Food Worker Cards. KCPHD accepts cash, money orders, or cashier checks for payment of Vital Records and Food Worker Cards. Personal checks, with the exception of business checks from organizations that have established a working relationship with KCPHD, will not be accepted for Vital Records and Food Worker Cards. Money orders and personal checks for other services must be made out to Kittitas County Public Health Department. Two-party checks will not be accepted for payment. Checks returned for insufficient funds will be assessed the Kittitas County insufficient fund fee and turned over to the Health Department for collection.

Subsidized Services

No fee will be established for services funded by a local, state, or federal grant that provides for 100% reimbursement of Kittitas County Public Health Department costs.

Late Fees

If an Environmental Health annual operating permit (food, camp, park, pool, solid waste) is not renewed before within seven days of its expiration date, a late fee of 20% of the annual fee

shall be assessed. If the annual operating permit is not renewed within 21 days of its expiration date, a late fee of 40% of the annual fee will be assessed. Operations will be suspended if the annual operating permit renewal is delinquent beyond 35 days.

A concessionaire for a temporary food event must submit a completed application at least two weeks prior to the first day of the event or a fee double the amount will be imposed.

All other payments not received within 30 days of issuance by KCPHD will incur a 10% late fee, accruing an additional 10% every 30 days thereafter following county policy.

Refunds

The Kittitas County Public Health Department has a refund policy in place for fees, licenses, and permits. In order to request a refund, a written request must be submitted utilizing the Request for Refund document on KCPHD's website. The document must be mailed, faxed or delivered to KCPHD:

Kittitas County Public Health Department
507 N. Nanum Street, Suite 102
Ellensburg, Washington 98926
Fax (509) 962-7581

All refund requests will be subject to an additional deduction for work actually performed by KCPHD prior to receiving the refund request. The cost of actual work performed will be estimated using the same costs that established the fee. Specific information on each fee's component costs is available by contacting KCPHD. These costs are updated annually.

Requests for refunds will not be honored for any work accomplished prior to the request being received in writing.

Vital Records

Vital Records Fees charged by Washington State Department of Health and local registrars (RCW 70.58.107): The Kittitas County Public Health Department Vital Records fee structure is consistent with RCW 70.58.107, stated below, and is subject to change at any time by the state legislature. Any fee changes by the state legislature shall be adopted by the Kittitas County Public Health Department and the Public Health Administrator will incorporate the fee changes into a fee schedule revision for approval by the Kittitas County Board of Health during the course of the calendar year.

RCW 70.58.107: The Washington State Department of Health (DOH) shall charge a fee of twenty dollars (\$20.00) for certified copies of records and for copies or information provided for research, statistical, or administrative purposes, and eight dollars (\$8.00) for a search of the files or records when no copy is made.

No fee may be demanded or required for furnishing certified copies of a birth, death, fetal death, marriage, divorce, annulment, or legal separation record for use in connection with a claim for compensation or pension pending before the veteran's administration.

Local registrars shall charge the same fees as the state as hereinabove provided and as prescribed by DOH regulation, except in cases where payment is made by credit card, charge card, debit card, smart card, stored value card, federal wire, automatic clearinghouse system, or other electronic communication. Payment by these electronic methods may be subject to an additional fee consistent with the requirements established by RCW 36.29.190. All such fees collected, except for seven dollars (\$7.00) of each fee collected for the issuance of birth certificates and first copies of death certificates and fourteen dollars (\$14.00) of each fee collected for additional copies of the same death certificate ordered at the same time as the first copy, shall be paid to the jurisdictional health department.

All local registrars in cities and counties shall keep a true and correct account of all fees received under this section for the issuance of certified copies and shall turn seven dollars (\$7.00) of the fees collected for birth certificates and first copies of death certificates and fourteen dollars (\$14.00) of the fee collected for additional copies of death certificates over to the state treasurer on or before the first day of January, April, July, and October. All but five dollars (\$5.00) of the fees turned over to the state treasurer by local registrars shall be paid to DOH for the purpose of developing and maintaining the state vital records systems, including a web-based electronic death registration system.

Eight dollars (\$8.00) of each fee imposed for the issuance of certified copies, except for copies suitable for display issued under RCW 70.58.085, at both the state and local levels shall be held by the state treasurer in the death investigations' account established by RCW 43.79.445. [End of RCW 70.58.107]

The Kittitas County Public Health Department charges an additional ten dollars (\$10.00) for same day service and four dollars (\$4.00) for the re-processing of death certificates that are returned with a correction affidavit.

Community Health Services

The base price for all vaccine shall be the actual cost incurred by the Kittitas County Public Health Department plus an office visit fee for administration of the vaccination.

Clients will be billed for the complete series of Japanese Encephalitis and Rabies vaccines/Immune Globulin at the time of the first vaccination due to the infrequency of use and the high cost.

Adult vaccines/non-state Supplied Vaccine Available at KCPHD:	
Hepatitis A	Immune Globulin
Hepatitis B	Injectable or Oral Typhoid
Twinrix (Hep A & B)	Japanese Encephalitis

Inactivated Polio	Meningococcal
Tetanus Diphtheria	Pneumococcal
Tdap (Tetanus, Diphtheria, Pertussis)	Rabies Immune Globulin
HPV (Human Papilloma Virus)	Rabies Vaccine
Measles, Mumps, Rubella	Pre- or Post – Exposure Varicella
Influenza	Yellow Fever

Child vaccines <i>NOT</i> billed on the sliding fee scale:	
Immune Globulin	Rabies Immune Globulin
Injectable or Oral Typhoid	Japanese Encephalitis
Rabies Vaccine, Pre- or Post- exposure	Yellow Fever

Pediatric influenza vaccine is received from the State of Washington Vaccine for Children Program and is administered following the Washington State Guidelines.

Applicability

This policy applies to all individuals who are concerned with establishing fees for services administered by the Kittitas County Public Health Department staff.

This revised 2013² policy is effective January 1, 2013² and is subject to review with the 2013² annual budget review, or as deemed appropriate prior to that time.

 Commissioner ~~Alan Crankovich~~ Paul Jewell, Chair
 Board of Health

 Date

 Kittitas County Public Health Department ~~Maria D. Canfield~~ Date

Public Health Administrator

Attachment 1: 2013~~2~~ Sliding Fee Schedule

Family Size		0%	25%	50%	75%	100%
1	Annual	\$14855 and below	\$14856 – \$16754	\$16755 – \$19547	\$19548 – \$22339	\$22340 and above
	Monthly	\$1237 and below	\$1238 – \$1395	\$1396 – \$1629	\$1630 – \$1852	\$1853 and above
2	Annual	\$20122 and below	\$20123 – \$22694	\$22695 – \$26477	\$26478 – \$30259	\$30260 and above
	Monthly	\$1676 and below	\$1677 – \$1890	\$1891 – \$2205	\$2206 – \$2521	\$2522 and above
3	Annual	\$25389 and below	\$25390 – \$28634	\$28635 – \$33407	\$33408 – \$38179	\$38180 and above
	Monthly	\$2115 and below	\$2116 – \$2385	\$2386 – \$2783	\$2784 – \$3181	\$3182 and above
4	Annual	\$30656 and below	\$30657 – \$34574	\$34575 – \$40337	\$40338 – \$46099	\$46100 and above
	Monthly	\$2554 and below	\$2555 – \$2880	\$2881 – \$3360	\$3361 – \$3841	\$3842 and above
5	Annual	\$35922 and below	\$35923 – \$40514	\$40515 – \$47267	\$47268 – \$54019	\$54020 and above
	Monthly	\$2993 and below	\$2994 – \$3375	\$3376 – \$3938	\$3939 – \$4501	\$4502 and above
6	Annual	\$41189 and below	\$41190 – \$46454	\$46455 – \$54197	\$54198 – \$61939	\$61940 and above
	Monthly	\$3432 and below	\$3433 – \$3870	\$3871 – \$4515	\$4516 – \$5161	\$5162 and above
7	Annual	\$46456 and below	\$46457 – \$52394	\$52395 – \$61127	\$61128 – \$69859	\$69860 and above
	Monthly	\$3870 and below	\$3871 – \$4365	\$4366 – \$5093	\$5094 – \$5821	\$5822 and above
8	Annual	\$51723 and below	\$51724 – \$58334	\$58335 – \$68057	\$68058 – \$77779	\$77780 and above
	Monthly	\$4309 and below	\$4310 – \$4860	\$4861 – \$5670	\$5671 – \$6481	\$6482 and above
Family Size	Interval	0%	25%	50%	75%	100%
1	Annual	\$14483 and below	\$14484 – \$16334	\$16335 – \$19057	\$19058 – \$21779	\$21780 and above
	Monthly	\$1206 and below	\$1207 – \$1360	\$1361 – \$1587	\$1588 – \$1814	\$1815 and above
2	Annual	\$19563 and	\$19564 –	\$22065 –	\$25743 –	\$29420 and

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		below	\$22064	\$25742	\$29419	above
	Monthly	\$1629 and below	\$1630—\$1838	\$1839—\$2144	\$2145—\$2451	\$2452 and above
3	Annual	\$24644 and below	\$24645—\$27794	\$27795—\$32427	\$32428—\$37059	\$37060 and above
	Monthly	\$2053 and below	\$2054—\$2315	\$2316—\$2701	\$2702—\$3087	\$3088 and above
4	Annual	\$29725 and below	\$29726—\$33524	\$33525—\$39112	\$39113—\$44699	\$44700 and above
	Monthly	\$2476 and below	\$2477—\$2793	\$2794—\$3258	\$3259—\$3724	\$3725 and above
5	Annual	\$34805 and below	\$34806—\$39254	\$39255—\$45797	\$45798—\$52339	\$52340 and above
	Monthly	\$2900 and below	\$2901—\$3270	\$3271—\$3815	\$3816—\$4361	\$4362 and above
6	Annual	\$39886 and below	\$39887—\$44984	\$44985—\$52482	\$52483—\$59979	\$59980 and above
	Monthly	\$3323 and below	\$3324—\$3748	\$3749—\$4373	\$4374—\$4997	\$4998 and above
7	Annual	\$44966 and below	\$44967—\$50714	\$50715—\$59167	\$59168—\$67619	\$67620 and above
	Monthly	\$3746 and below	\$3747—\$4225	\$4226—\$4930	\$4931—\$5634	\$5635 and above
8	Annual	\$50047 and below	\$50048—\$56444	\$56445—\$65852	\$65853—\$75259	\$75260 and above
	Monthly	\$4170 and below	\$4171—\$4703	\$4704—\$5487	\$5488—\$6271	\$6272 and above

Attachment 2: 201~~32~~³² Environmental Health Fees

ACTIVITY	TERM	201 21 ²¹ Fees	201 32 ³² Fees
DRINKING WATER			
Certificate of Potable Water Storage/Cistern Use New Permit	Each (expires w/in 2 years)	\$415350.00	\$435415.00
Potable Water Hauler License	Annual	\$220175.00	\$240220.00
Time of Sale Potable Water Storage/Cistern System Inspection	Each	\$415295.00	\$435415.00
Annual Potable Water Storage/Cistern Water Test Results Review	Annual	\$3525.00	\$35.00
Group B workbook	Each	\$88.00	\$8.00
Water & Sewage Evaluation	Each	\$305160.00	\$320305.00
Re-evaluations	Each	\$155100.00	\$195155.00
Water OR Sewage Evaluation	Each	\$190140.00	\$235190.00
Water Sample collected by EH staff	Each	\$15595.00	\$200155.00
Well Site Review	Each	\$10050.00	\$125400.00
Well Site Inspection	Each	\$250200.00	\$275250.00
Group B Water System Application Review and Approval	Each	\$450400.00	\$480450.00
Group B Water System Expansion (3-9 connections)	Each	\$310260.00	\$345310.00
Electronic Meter Read (EMR) Equipment	Each	\$175175.00	\$175.00
SOLID WASTE*			
Landfill	Annual	\$1,950500.00	\$1,9701,950.00
Transfer Station	Annual	\$1,4901,462.00	\$1,5101,490.00
Composting <u>Facility Level 1</u> Site	Annual	\$1,110500.00	\$1,1301,110.00
<u>Composting Facility Level 2</u>	Annual	N/A	\$1,980.00
<u>Composting Facility Level 3</u>	Annual	N/A	\$3,390.00
<u>Digester</u>	Annual	N/A	\$1,130.00
Recycling Center	Annual	\$575125.00	\$595575.00
Biosolids Utilization	Annual	\$1,110500.00	\$1,1301,110.00
Demolition/Inert	Annual	\$1,110500.00	\$1,1301,110.00
Wood waste	Annual	\$1,110500.00	\$1,1301,110.00
Closed Landfill	Annual	\$1,110500.00	\$1,1301,110.00
Limited Purpose Landfill	Annual	\$1,9501,462.00	\$1,9701,950.00
Moderate Risk Waste Facility <u>Level 1</u>	Annual	\$1,6051,462.00	\$1,6251,605.00
<u>Moderate Risk Waste Facility Level 2</u>	Annual	N/A	\$4,260.00
Other Solid Waste			
Piles	Annual	\$1,110500.00	\$1,1301,110.00
Impoundment	Annual	\$1,110500.00	\$1,1301,110.00

ACTIVITY	TERM	201 21 Fees	201 32 Fees
Tire Storage	Annual	\$ 1,110,500.00	\$ 1,130,110.00
PCS	Annual	\$ 1,110,500.00	\$ 1,130,110.00
New Application Review	Each	\$ 1,935,005.00	\$ 1,955,195.00
Renewal Application Review	Each	\$ 145,100.00	\$ 165,145.00
Activities exceeding 4 hours of review	Hour	\$ 80.75.00	\$80.00
Meth Lab Investigation	Each	\$ 795,400.00	\$ 815,795.00
<u>Inactive Solid Waste Facility</u>	<u>Annual</u>	<u>N/A</u>	<u>60% of Permit Fee</u>
ON-SITE SEWAGE (OSS)			
Septic Tank Pumper License	Annual	\$ 195,150.00	\$ 215,195.00
On-Site Sewage System Installer License	Annual	\$ 195,115.00	\$ 215,195.00
On Site Sewage Installer Study Packet	Each	\$25.00	\$25.00
On-Site Sewage System Installer Exam	Each	\$ 195,120.00	\$ 215,195.00
On-Site Sewage System Site Evaluation	Each	\$ 400,350.00	\$ 425,400.00
On-Site Sewage System Renewal Permit	Each (expires w/in 1 year)	\$ 200,165.00	\$ 225,200.00
On-Site Sewage Redesign Submittal (Same Designer)	Each (expires w/in 1 year)	\$ 150,100.00	\$ 185,150.00
OSS-Gravity System			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$ 415,295.00	\$ 435,415.00
OSS System Homeowner Design	Each (expires w/in 1 year)	\$ 215,165.00	\$ 245,215.00
Does not include site evaluation or permit			
OSS-Pressure System			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$ 450,335.00	\$ 470,450.00
OSS-Alternative System			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$ 525,465.00	\$ 540,525.00
OSS-Community System			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$ 625,550.00	\$ 640,625.00
OSS-Commercial System			
OSS System New/Repair Permit	Each (expires w/in 1 year)	\$ 625,550.00	\$ 640,625.00
OSS-Dry Cabin			
Privy/Compost Toilet Permit	Each (expires w/in 1 year)	\$ 290,240.00	\$ 335,290.00
OSS-Other Fees			
Experimental Sewage System	Each (expires w/in 1 year)	\$ 710,240.00	\$ 730,710.00

ACTIVITY	TERM	201 21 Fees	201 32 Fees
<u>Greywater/Reclaimed Wastewater Disposal System</u>	<u>Each</u>	<u>N/A</u>	<u>\$435.00</u>
Incineration Toilet Permit	Each (expires w/in 1 year)	\$365 240.00	\$380 365.00
Septic Tank Replacement	Each (expires w/in 1 year)	\$240 150.00	\$260 240.00
Temporary Holding Tank	Each (expires w/in 1 year)	\$440 295.00	\$460 440.00
OSS Design Archiving Fee (archiving fee waived if design submitted in an electronic pdf format)	Each	\$25 15.00	\$25.00
OSS Permit copy/Realtor request	Each	\$65 .00	\$6.00
OSS-Plat			
Long Plat Fee	Each	\$675 625.00	\$725 675.00
Activities exceeding 12.5 hours	Hour	\$80 75.00	\$80.00
Short Plat Fee	Each	\$430 380.00	\$470 430.00
Boundary Line Adjustment Review	Each	\$175 125.00	\$205 175.00
Hydrogeological Report Review – Short Plat	Each	\$735.00 Deposit + cost of hydrogeologist and PH Admin \$630.00	\$775 735.00 Deposit + cost of hydrogeologist and PH Admin
Hydrogeological Report Review – Long Plat	Each	\$1150.00 \$1255.00 Deposit + cost of hydrogeologist and PH Admin	\$1,295 1255.00 Deposit + cost of hydrogeologist and PH Admin
Activities exceeding 4 hours	Hour	\$80 75.00	\$80.00
ADEQUATE WATER SUPPLY DETERMINATION FOR BUILDING PERMITS			
Individual or shared water systems, Group B Water Systems, Group A- NTNC and Group A-TNC Water Systems	Each	\$265 200.00	\$300 265.00
Group A Community Systems	Each	\$140.00 N/A	\$175 140.00
<u>Renewal</u>	<u>1 year</u>	<u>N/A</u>	<u>\$165.00</u>
FOOD SAFETY			
General Food Service			
Food Service Level 1	Annual	\$270.00 N/A	\$285 270.00
Food Service Level 2	Annual	\$410.00 N/A	\$425 410.00
Food Service Level 3	Annual	\$490.00 N/A	\$510 490.00
Mobile Food Service			
Mobile Service Level 1	Annual	\$295.00 N/A	\$315 295.00
Mobile Service Level 2	Annual	\$435.00 N/A	\$455 435.00

ACTIVITY	TERM	2012 1 Fees	2013 2 Fees
Mobile Service Level 3	Annual	\$520.00 N/A	\$540 520.00
Grocery Store			
Large Grocery Service ≥ 5,000 Sq. Ft. Separate permit fee will be assessed for specialty areas of grocery stores ≥ 5000 sq. ft. including espresso, deli, meat/seafood, bakery, etc.	Annual	\$360.00 190-430.00	\$380 360.00
Meat/Seafood Department	Annual	\$385 340.00	\$405 385.00
Deli Department	Annual	\$365 340.00	\$380 365.00
Bakery Department	Annual	\$365 340.00	\$380 365.00
Grocery Espresso	Annual	\$365.00 170-310	\$380 365.00
Meat/Seafood Market or Store (No other food permits)			
Meat/Seafood Market or Store (no other food permits)	Annual	\$390 340.00	\$425 390.00
Catering Food Service			
Comprehensive Catering	Annual	\$360.00 N/A	\$410 360.00
Supplemental Catering	Annual	\$270.00 N/A	\$290 270.00
Commissary Kitchen (no other food permits)			
Approved Public Commissary Kitchen	Annual	\$195.00 150.00	\$215 195.00
Market/Seasonal/Temporary Event			
Farmer's Market	Annual	\$160.00 120.00	\$175 160.00
Seasonal Food Service	Each	60% of Food Service Fee Pro-rated	60% of Food Service Fee
Temporary Food Service (single event)	Per day	\$50.00	\$100.00
Temporary Food Service Level 1 (single event)	Each	N/A	60% of Temp Food Service Level 2 Fee
Temporary Food Service Level 2 (single event)	Each	N/A	\$90.00
Temporary Food Service Level 3 (single event)	Each	N/A	\$255.00
Temporary Food Service Level 1 and 2 Additional Delays, Level 3 only beyond 5 days	Each addtnl. day	\$10 10.00	\$10.00
Food Service Plan Review			
New Food Service Construction	Each	\$365 300.00	\$380 365.00
Food Service Remodel	Each	\$290.00 N/A	\$310 290.00
Change of Ownership	Each	\$260.00 N/A	\$275 260.00
Reopening (same owner)	Each	N/A	\$110.00
HACCP Technical Assistance	Each	\$445.00 N/A	\$470 445.00
School Food Service Inspection			
K-12 School Kitchen Inspection	Each	\$160 130.00	\$180 160.00
Central Washington University	Annual	Contract	Contract

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ACTIVITY	TERM	201 21 Fees	201 32 Fees
Food Safety Education			
Food & Beverage Worker <u>Card</u>	Each	\$10.00	\$10.00
<u>Food & Beverage Permit</u> Replacement <u>Card</u>	Each	\$12.00	\$612.00
Food Regulations	Each	\$2.00	\$2.00
LIVING ENVIRONMENT			
Camps & Parks			
Camps	Annual	\$385335.00	\$410385.00
Parks	Annual	\$300250.00	\$325300.00
For activities exceeding 4.5 hours	Hour	\$8075.00	\$80.00
School Health and Safety - Primary and Secondary			
<u>0-100 Students</u>	<u>Each</u>	<u>N/A</u>	<u>\$205.00</u>
<u>1010-200 Students</u>	Each	\$225150.00	\$255225.00
201-500 Students	Each	\$300250.00	\$320300.00
501-1000 Students	Each	\$425375.00	\$450425.00
≥ 1001 Students	Each	\$625570.00	\$665625.00
Public Pools & Spas			
Pool, Spa, Wading or Spray Pool: Open 0-6 Months	Annual	\$250200.00	\$280250.00
Pool, Spa, Wading or Spray Pool: Open 7-12 Months	Annual	\$350300.00	\$400350.00
GENERAL			
Environmental Health Re-inspection Fee	Each	\$165130.00	\$165.00
Public Health Services Rate	Hour	\$8075.00	\$80.00
Administrative Appeal to Board of Health	Each	\$500.00	\$500.00
Administrative Appeal to Hearings Examiner	Each	\$500.00 <u>\$1,050.00</u> Deposit + cost of appeal	\$1,050.00 <u>1,060.00</u> Deposit + cost of appeal
Variance/Waiver	Each	\$455295.00	\$480455.00
Conditional Use Permit Review	Each	\$215.00 <u>N/A</u>	\$235215.00
Commercial Project Permit Review	Each	\$215.00 <u>N/A</u>	\$235215.00
<u>Land Use Variance Review</u>	<u>Each</u>	<u>N/A</u>	<u>\$235.00</u>
SEPA	Each	\$680485.00	\$700680.00
<u>Priority Rush review (1-day-if-available)</u>	<u>Each</u>	<u>N/A</u>	<u>\$160.00</u>
<u>Priority Rush review (3-day-if-available)</u>	<u>Each</u>	<u>N/A</u>	<u>\$80.00</u>
Activities exceeding 4 hours	Hour	\$8075.00	\$80.00

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*Note: The Coordinated Prevention Grant (CPG) supplies 75% match for SW enforcement activities. The 201~~32~~ Solid waste fees assessed by KCPHD strives to covers the remaining 25%. Should CPG funding cease, an agreed upon fee will be set and collected by Solid Waste Programs to provide adequate enforcement activities by KCPHD.

Attachment 3: 201~~32~~ Community Health Services/Clinic Fees

Code	Description	20124 Fee	20132 Adult & Child
99211	Brief	\$6520.00	\$65.00
99211	Limited	\$7540.00	\$75.00
99211	Full Travel Consultation	\$11575.00	\$115.00
	Overseas Travel Consultation – Group Education Session (2 hour presentation; minimum 4 people for a group session)	\$240280.00	\$240.00
	Child Care Nurse Consulting Monthly Fee	\$12575.00	\$125.00
	Child Care Nurse Consulting Hourly Rate	\$9575.00	\$95.00
36415	Blood Draw	\$6049.00	\$60.00
	QFG Processing Fee	\$50.00 New	\$50.00
99211	PPD TST Initial	\$6040.00	\$60.00
99211	PPD TST Results Only	\$5020.00	\$50.00
99211	TB Initial Positive Visit Exam	\$14055.00	\$140.00
99211	Follow up Positive Visit	\$7530.00	\$75.00
86580	PPD TST /Contact PPD TST	\$6.00	\$6.00
99341	TB Home visit – New	\$16045.00	\$160.00
99347	TB Home visit – Established	\$7535.00	\$75.00
	State Vaccine Administrative Charge	\$1512.600	\$15.60

Attachment 4: 201~~21~~³² Health Promotion Fee Schedule

Description	201 21 ³² Fee	201 21 ³² Fee
BLOOD BORNE PATHOGEN & HIV/AIDS EDUCATION		
Community Classes (classes open to the public held several times per year)		
2 hour HIV/AIDS Education and Blood Borne Pathogen Certification	\$35 ^{\$25} .00 per person	\$35.00 per person
4 hour HIV/AIDS Education and Blood Borne Pathogen Certification ¹	\$45 ^{\$30} .00 per person	\$45.00 per person
Group On-Site Classes (classes available to groups or organizations)		
1 hour BBP Refresher Course	\$135 ^{\$115} .00 per group	\$135.00 per group
2 hour HIV/AIDS Education and Blood Borne Pathogen Class	\$170 ^{\$225} .00 per group	\$170.00 per group
Individual Certification (for individuals unable to attend a class)		
1 hour BBP Refresher Course	\$130.00 per person ^{New}	\$130.00 per person
2 hour HIV/AIDS Education and Blood Borne Pathogen Certification	\$165.00 per person ^{New}	\$165.00 per person
Other HIV/AIDS and Blood Borne Pathogen Fees		
HIV/AIDS and BBP Education Certificate Replacement Fee	\$20 ^{\$0} .00 per certificate	\$20.00 per certificate
Replacement Videos (if lost or not returned)	\$200.00 per incidence ^{New}	\$200.00 per incidence
Video return late fee (if videos aren't returned on time)	\$25.00 per incidence ^{New}	\$25.00 per incidence
SMOKING IN PUBLIC PLACES ORDINANCE ENFORCEMENT		
Re-Inspection Fee (after violation)	\$75.00 per inspection ^{New}	\$75.00 per inspection
HIV & HEPATITIS C TESTING & COUNSELING		
Pre-Test Counseling	\$90.00 ^{\$6.00}	\$90.00
Post-Test Counseling	\$90.00 ^{New}	\$90.00
OraSure HIV Antibody Test	\$50.00 ^{New}	\$50.00
HIV Antibody & Syphilis Test (same as blood draw fee)	\$60.00 ^{\$25.00}	\$60.00
Hepatitis C Test	New ^{\$45.00}	\$45.00

¹ Certificates for the 4-hour training are obtained through attending the 2 hour class and viewing of additional videos

Attachment 5: Vital Records Fees

Code	Description	20121 Fee	20132 Fee
Vital Records	Birth and Death Certificate Fee	\$20.00	\$20.00
Search Fee	Search Net Term for Information	\$8.00	\$8.00
Same Day	Processing Birth Certificate Same Day	\$10.00	\$10.00
Reprocessing Fee	Reprocess of Death Certificate	New \$4.00	\$4.00